

PAC NOTES 18 February 2015  
1000 – 1130 EST

- PAC Minute approval from January conference call.
  - No Changes
- Corps Foundation update – Greg Miller providing update
  - Awards: Suggestions for updating coin design. Use relief instead of color to reduce cost. Proposal for making awards more attractive by having a marketing tie-in with BassPro. It's a long shot, but the Foundation will approach someone else until they feel it's played out.
  - Coast Guard Grant: Moving along well. Rachel is doing well as project manager. All focus groups provided input and a proposal has gone to the Coast Guard for approval prior to moving forward with the campaign. Heather asked what the messaging is. "Life jackets worn, nobody mourns." The campaign focuses on wearing the lifejacket for your family if not for yourself.
  - Website update: Amazon Smile information is now on the website. Other updates in progress including adding the Gold Star rating.
  - Case Statement is finished. It's internal for now but will be used for external communications down the road. Looking at creating an index of Corps Lakes designed to target public audiences to give them a "State of the Union."
  - Foundation is developing a Communications Committee. Heather asked if Pat Barry is going to be the communications lead? Greg indicated they have extended an invitation to him and to Gary Evans, the GM for Active Network, the parent company of Reserve America.
  - NEEF Everyday Capacity Grant: Not sure it fits the organization because it's more community based and the initial response was negative for the Foundation. Thinking of handing this off to local groups.
  - Joined APPL as a partner organization.
  - Board meeting is scheduled for the fall. The Coast Guard Grant will fund an audit and they are using this to fund the Board meeting. Greg will send dates to get them on the PAC calendar. Week of 6 September. Would like Heather's participation in that.
- Excellence in Partnership Update – Winner selected: Roanoke River Basin Association – Upper Reach in the Wilmington District
  - Announcement sent out
  - Ceremony coordination. Scheduled for mid-day April 15.
    - District and Division Commanders likely to be there.
    - Mary will be there. Potentially joined by Eddie Belk, the new HQ Operations and Regulatory Chief.
    - Marilyn Jones will not be available. There is no board member in that area. Greg will pass it on to the board but he asked that Heather represent them at the meeting.
  - Plaque and certificate printing—Sarah sending mock-up to team for review.
    - Awards will be sent to Heather to distribute and bring to the ceremony
- PAC team spring meeting in April – Raleigh, NC (April 13-17)
  - Business meeting will be held at Falls Lake – 2 days. Ceremony at John H Kerr.
  - Heather will have a car, Stacy will also get a car.
  - Allen driving.

- Volunteer Award Update – Winners selected: Mikayla Conrad and SCDNR Cooper River Rediversion Project
  - Announcement sent out
  - Certificates and coins coordination. Issues with the coordination of awards etc.
    - Heather, Sara and Miriam will discuss with Marilyn the certificate designs.
    - Need further discussion on this at the spring meeting to clarify roles and responsibilities.
  - Spring meeting topic to designate if groups are eligible for this award or should they be in the EIP.
    - Further define criteria for awards.
    - Award winners volunteer hours should be captured in OMBIL, add to application requirements – Alana
    - Scoring criteria to be developed for this category also. Comment column also needed.
    - Application could be 3 pages.
- Ouachita, AR Prospect Class Update
  - Flight arrival times, March 1: Sara 3:23, Miriam 4:45, Allen 6:30, Heather (arriving Saturday), Allison - driving
  - Allison will pick up Heather and Sara in Little Rock
  - Allen and Miriam will travel together. Miriam will get car.
  - MIPR's should have arrived already, if not contact Heather.
  - Each instructor needs to review their sessions on Sharepoint site and make updates as needed
  - Jeopardy rules- need from Miriam
  - Gateway was down at last class, needs to be online for exercise to work well.
- Follow up class in Rock Island, Mar 9-13- Heather
  - Chris, Sara & Stacy should have received MIPR information from Rock Island. Labor is going to be paid.
  - Hotel reservations are made.
  - Sara and Stacy are driving together. Chris is driving. Heather arrives around 1415 if someone can pick her up. If not, Kelly will pick her up.
  - No tests since not PROSPECT. No field trip, more on grants. Three days.
- FY 16 Prospect class locations update - need to assign instructors in NC.
  - Kansas City: Nov 16-20, 2015. Block available until 15 days in advance.
  - Bay Model: Mar 14-18, 2016. Block available until 30 days in advance.
  - Both locations have secured times for classes. Instructors will be decided at spring meeting in NC
- Webinar schedule:
  - Jan 28: Titus 101 – review (90 participants)
  - Feb 2: Heather, new volunteer modules – review (100 participants)
  - Mar 12: Allison, Volunteer policy
  - Apr 2: Heather volunteer modules
  - May 8: Allen, Handshake
  - May 14: Stacy 101 – 10am CST
  - May 13: Sara, Military 9 am
  - Might be good to add a partner series into webinars. Ex: Kids in Park Day, CAST, etc. Let them sell their program. Each team member should send ideas to Heather for speakers
- Volunteer OF 301 form update- Heather
  - Coordination with Army has been difficult. Each Agency has to enter in the burden hours required to fill out the form. Army thinks we need to put in a public request to redo the form and have a 6-

month public comment period. OMB is going to talk to her because Forest Service has already done this. Turn-around time for DOI and FS was just a few days.

- Legends/Beacon awards- Heather
  - Announcement for nominations came out last week. Due to HQ March 27.
- RLAT discussion topics
  - Handshake change: no new construction recommended by RLAT, only replacement or higher efficiency/consolidation projects, flood/hurricane damaged facility replacement, etc that match NRAP guidance
    - This limits our partners to our objectives and doesn't help them achieve their objectives. Heather is going to discuss this with the RLAT to determine how the changes to the recreation program affect the partnership program.
    - May be asked to tie Handshake into Every Kid in a Park program to get every 4<sup>th</sup> grader into a public park in FY 16/17.
- APPL update- Heather
  - Mary, Heather, 3 from SAD. Ryan came over from SAD.
  - Mostly participation from NPS and partners.
  - Yesterday was the Corps forum. Carlton Murray from Cradle of Forestry, Joey Ruehrwein from Environmental Stewards, and Mike Kautz from Adventures & Science for Conservation (they get folks recreating to do data collection). Heather is very interested in approaching him further on this.
- PAC team funding update- Allen
  - Funds have been sent from HQ to districts Friday.
  - Scott Strotzman sent a message out to start distributing funds Monday. Funds should be in place very soon. All of the funds from Fort Worth were returned. Scott will send those funds to Baltimore.
- Handshake Update Allen
  - CP agreements starting to come in. One received from Thurmond.
  - Changes to application include incentive as % of funds and new partners.
  - Adding section to describe compliance with NRAP. Needs more PAC team discussion.
- WRRDA update- Allen, Miriam, Heather
  - Mary is talking to OC to discuss the retention of fees issue.
- Biannual division calls. Try to get on the calls so we can update the Divisions on initiatives.
- Outreach to RE/OC/RM/CT- everyone needs to start developing the list. Heather would like this in time for the purple book coming out.
- Partnership intern program- Allison/Sara start developing draft concept.
  - Pam Doty and Meredith Bridgers provided information on their experience with the program.
- SCA
  - WRRDA 213 delegation of authority memo went out. Delegation received down from the Secretary of the Army. It's currently out to the Division Commanders who need to delegate to the District Commanders. Fort Worth is working the issue so the grants officer can solicit the NOF so proposals can be submitted for a competitive process.

- Once delegation is approved, any District can sign an agreement with a non-federal public agency or non-profit for education and training purposes.
- Next Call, March 18, 1230 EST.